

JUVENILE COURT WIDE AREA NETWORK  
END USER AGREEMENT (Private Attorneys)

The computer you will be using is a part of the Hamilton County Wide Area Network (WAN). The WAN is an integrated system which allows transfers of information between County departments and also enables access to the Internet. As such, your access to the WAN requires an obligation on your part to maintain security of data.

The computer and WAN have been installed to facilitate business functions for Hamilton County and is the property of Hamilton County. This system is intended for official government use.

By signing this agreement, you agree to the following user responsibilities:

1. Users of the WAN shall not attempt to break into or exceed authorized limits when accessing any system on the WAN.
2. Users of the WAN shall only access the Juvenile Court Case Management System (JCMS) and shall only access cases related to the user's court appointment.
3. Users of the WAN shall not log onto any system with any identification or password other than that assigned to the user.
4. Users of the WAN shall follow all account authorization processes, log on procedures and password protection features for each system the user's ID is authorized to access.
5. Users must only use authorized workstations.
6. Users of the WAN are not permitted to download any files other than those which are accessed through JCMS. Users of the WAN shall not use any external devices to copy or save files from the WAN.
7. Users of the WAN shall not install software.
8. The system administrator shall be contacted when transferring large files across the WAN which take an extended period of time.
9. In the event of a public record request, any request to receive information with regard to accessing computer records shall be directed to the System Administrator of the respective department where that information resides.

I, \_\_\_\_\_, agree to abide by the user responsibilities set forth in the agreement. I have read and understand this agreement. I understand that violation of any part of this agreement may result in my disconnection from the Wide Area Network.

Attorney OSC#: \_\_\_\_\_ email: \_\_\_\_\_

Phone #: (\_\_\_\_\_) \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_  
User Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Magistrate/Court Administrator

\_\_\_\_\_  
Date