

Compensation & Billing – Delinquency

In Delinquency cases, every new GAL added to the panel needs to have a vendor registration number. The GAL must fill out a vendor registration form which is included on our website.

The GAL can either drop that form off to:

230 East Ninth Street, 2nd Floor
Cincinnati, Ohio 45202

or

Send via email to Niki Carroll:

NMCarroll@hamiltoncountypd.org

If the GAL is interested in direct deposit, they need to fill out an authorization for direct deposit. The form is included on our website & requires a wet signature.

The GAL MUST drop the form off to:

230 East Ninth Street, 2nd Floor
Cincinnati, Ohio 45202

Direct deposit is recommended for a safer, more efficient payment process.

When the GAL is ready to submit an invoice, they must do so in the Ohio Public Defender's online system, the Court Appointed Billing system (CABS).

Instructions and tutorials are on their website, and they have a helpline as well.