

Hamilton County Juvenile Court, Ohio

www.juvenile-court.org

INSTRUCTIONS FOR CUSTODY/SHARED PARENTING & VISITATION

This checklist of documents must be completed and accompany the filing of a Petition or Motion concerning Custody, Parenting Time (Visitation/Companionship), and or Allocation of Parental Rights and Responsibilities.

The Filing Fee for the First Filing for Custody and Visitation/Companionship is **\$200.00**

The Filing Fee for Subsequent Custody and Visitation/Companionship is **\$150.00**

The Cost for Service by Publication is an additional **\$100.00**

_____ Petition for Custody, Shared Parenting or Parenting Time

_____ Petition for Custody Non-Parent

_____ Petition for Non-Parent Visitation/Companionship

- One of the following is attached for each child: birth certificate; official copy of a Paternity Acknowledgement from the Central Paternity Registry; certified medical records showing proof of birth; or proof of adoption
 - Or, I have requested birth certificate(s) through the court. Each certificate costs \$22 and payment is required at the time of request.
- A Proposed Shared Parenting Plan is attached - only if filing for shared parenting
- Petition or Motion is attached regarding Custody, Shared Parenting, Parenting Time (Visitation/Companionship) or Allocation of Parental Rights and Responsibilities.
- The Child Custody Affidavit, pursuant to ORC 3127.23
- The Hamilton County Juvenile Court Personal Identification Form
- The Hamilton County Sheriff's authorization
- The Information Form for HCJFS
- The H.C.J.C. Authorization
- The Written Request for Service is attached with accurate name and address information for all parties involved in this action and/or an affidavit for Service by Publication is attached for each party that an accurate address could not be identified by diligent and reasonable effort and research
- To be completed by your first court date: Triple P Parenting Course (see notice in packet for details). Bring your certificate of completion to your first court date.

Instructions for Written Request for Service

Step 1 - Case Number _____ place in upper right-hand corner

Step 2 - Custody or Visitation/Companionship cases
upper left-hand corner list the Child(ren) names

Step 3 - Case Type – Custody, Shared Parenting, Visitation, etc..

Step 4 - Type of Form (please select one below for each address listed)
(Summons- a party in the case) parties are usually mother, father, and (if any) legal or physical custodian
(Notice- attorneys or parties-parties are usually any social service worker)
(Subpoena- nonparties as witnesses at TRIAL ONLY)

Step 5 - Type of Service
(Certified mail) if unclaimed by the person, the court will send out regular mail service to the party

Step 6 - Name and Address and Zip Code
Neatly list the complete information for each party to be notified (include inmate # if incarcerated)
(DO NOT INCLUDE YOURSELF IF DONE IN PERSON, UPON YOUR FILING YOU WILL BE SERVED YOUR NOTICE PERSONALLY)

Step 7 - Requested by PRINT NEATLY your complete name, address, zip code, telephone number, and E-mail Address

Deputy Clerks are available to assist with filing questions and accept your filing however they are not attorneys and cannot provide answers to legal questions or act as your legal representative. If any questions, you may speak to a Deputy Clerk at the Issue Desk or call 513-946-9431.

HAMILTON COUNTY JUVENILE COURT, OHIO

CASE NUMBER _____

Check all that apply:

PETITION FOR CUSTODY,

SHARED PARENTING or

PARENTING TIME

O.R.C. 2151.23 (A) (2)

Child(ren) Name(s)

The undersigned petitioner(s), Parent(s), _____ and

Parent(s), _____, herein being duly sworn, states:

1. The name(s) and birth date(s) of the child or children is/are:

Name: _____ Birth Date: _____ Sex: _____

Name: _____ Birth Date: _____ Sex: _____

Name: _____ Birth Date: _____ Sex: _____

Name: _____ Birth Date: _____ Sex: _____

2. The Petitioner's relationship to the above child or children is: ___ Mother ___ Father, or ___ other parent, if Father/Other parent, the relationship has been determined by:

- ___ Married and child(ren) were born during marriage
- ___ Name on Birth Certificate
- ___ Court Ordered Determination of Paternity
- ___ Other _____

3. Has Hamilton County Juvenile Court granted custody of child(ren) to someone already
___ YES ___ NO. If no, how long have the child(ren) resided in Ohio ___ yr(s) ___ mo(s)

The child(ren) currently lives at _____

City _____ State _____ Zip _____ County _____

and is cared for by _____

4. Parent 1 Name: _____ (Maiden/Alias) _____ DOB: _____

Address: _____ City _____ State _____ Zip _____

Email: _____ Phone Number:(_____) _____

5. Parent 2 Name: _____ (Alias) _____ DOB: _____

Address: _____ City _____ State _____ Zip _____

E-mail: _____ Phone Number:(_____) _____

6. Other Parent's Name: _____ (Alias) _____ DOB: _____

Address: _____ City _____ State _____ Zip _____

Email: _____ Phone Number:(_____) _____

7. It would be in the best interest of the child or children for the petitioner(s) request to be granted

for the following reasons: _____

Therefore, the petitioner(s) invokes the jurisdiction of this Court to grant him/her/them temporary legal Custody of said minor child or children pursuant to O.R.C. 2151.23 (a) (2) and O.R.C 3109.21 et seq.

(Petitioner's Signature) (Parent)

Address _____

City _____ State _____ Zip _____

Phone(____) _____

Email _____

(Petitioner's Signature) (Parent)

Address _____

City _____ State _____ Zip _____

Phone (____) _____

Email _____

Sworn to and signed in my presence this _____ day of _____, 20 _____

Notary Public

HAMILTON COUNTY JUVENILE COURT, OHIO 78
AFFIDAVIT IN COMPLIANCE WITH § 3127.23 OHIO REVISED CODE

CASE NUMBER: _____

Minor Child(ren) Names

Upon being duly sworn, the undersigning Petitioner(s), _____,

and _____ herein state the following:

1. The child or children currently reside with _____, at the address
of _____ Phone:() _____
(Complete Address)

2. During the last 5 years the child(ren) lived with the following: Name of Person lived with Complete Address and Zip Code
Dates: From - To

<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

3. List the current address of each person in # 2 above. Name of Person lived with Complete Address and Zip Code
Dates: From - To

<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

4. The petitioner(s) participated as a party, witness or in another capacity with any other litigation concerning custody of this child or children either in this state or any other state. ___ NO ___ DON'T KNOW ___ If YES, please explain

5. The petitioner(s) has information or knowledge of custody proceedings concerning this child or these children, either in this or any other state. ___ NO ___ DON'T KNOW ___ YES, please explain

6. The petitioner(s) has knowledge of any other person(s) having physical custody or claims to have custody or visitation rights of this child or children, who is not included as a party in this proceeding. If Yes, please list the following:

Name of Person lived with	Complete Address and Zip Code	Relationship
_____	_____	_____
_____	_____	_____

7. The child or children the subject of any divorce proceedings involving the biological parents in this or any other State. ___ NO ___ Don't Know ___ YES, describe where, when and the ruling concerning custody and visitation.

8. The biological parents are: Currently Married Separated but Legally Married
 Divorced Never Married

9. A social service agency such as Children's Protective Service, Catholic Social Services or the Department of Jobs and Family Services, currently involved with the welfare of these child or these children. ___ NO ___ DON'T KNOW ___ YES, explain

10. Do you have history of charges, conviction, adjudication, guilty plea or been determined to be the perpetrator of any criminal offense that involved an act that resulted in a child being abandoned, abused or neglected. ___ NO, ___ YES, provide details

11. The petitioner(s) included a separate sworn affidavit or pleading concerning the health, safety or liberty of the petitioner(s), child or children being jeopardized by the disclosure of identifying information as outlined in section D of ORC3127.23. ___ NO ___ YES

Petitioner (s)

Sworn to before me and subscribed in my presence this _____ day of _____ 20____.

Notary Public

HAMILTON COUNTY JUVENILE COURT, OHIO

- WRITTEN REQUEST FOR SERVICE(Civil)
PRAECIPE (Delinquent/Criminal)

Support/Paternity list Plaintiff v Defendant
Custody/Visitation/Delinquent list child(ren)

CASE NUMBER

Case Type: Civil Charges: Delinquent/Criminal Delinquent/Criminal

A hearing is scheduled on the 20, at : AM / PM.

Judge / Magistrate: Case Manager:

Type of Form: (Summons) (Subpoena) or (Notice) (List one selection for each address listed below.)

Type of Mail Service: (Regular) (Certified) (Personal) (Residential) or (Publication) (List one selection for each address listed below.) Usual

- 1. Form Service Name Address Zip
2. Form Service Name Address Zip
3. Form Service Name Address Zip
4. Form Service Name Address Zip
5. Form Service Name Address Zip

If I have requested certified mail service, and the service is returned by the U.S. Post Office as Refused or Unclaimed, I request ordinary mail service in accordance with Civ.R. 4.6(C), (D), and (E).

Requested by: Phone: ()

Address: City State Zip

E-mail:

HAMILTON COUNTY JUVENILE COURT, OHIO
PERSONAL IDENTIFICATION FORM

CASE NUMBER: _____

1. Child(ren) Information below:

Name: _____ DOB: _____ Sex: _____
Name: _____ DOB: _____ Sex: _____
Name: _____ DOB: _____ Sex: _____
Name: _____ DOB: _____ Sex: _____
Name: _____ DOB: _____ Sex: _____
Name: _____ DOB: _____ Sex: _____

2. Parent (1) Name _____ (Alias) _____ DOB _____
Complete Address _____ City _____ ST _____ Zip _____
E-mail _____ Phone Number (_____) _____

3. Parent (2) Name _____ (Maiden/Alias) _____ DOB _____
Complete Address _____ City _____ ST _____ Zip _____
E-mail _____ Phone Number (_____) _____

4. Presumed/Alleged Father's Name _____ (Alias) _____ DOB _____
Complete Address _____ City _____ ST _____ Zip _____
E-mail _____ Phone Number (_____) _____

5. Complainant/Petitioner relationship with child(ren) _____

6. Complainant/Petitioner #1 Name _____ DOB _____
Complete Address _____ City _____ ST _____ Zip _____
E-mail _____ Phone Number (_____) _____

7. Complainant/Petitioner #2 Name _____ DOB _____
Complete Address _____ City _____ ST _____ Zip _____
E-mail _____ Phone Number (_____) _____

CASE NUMBER _____

HAMILTON COUNTY SHERIFF'S OFFICE
Personal Information Release Form

Please Print Clearly

Name: _____

Maiden Name _____ Alias Name _____

Address: _____

City _____ State _____ Zip _____

Date of Birth _____ Social Security Number: _____

Male _____ Female _____ Race: _____

I, the undersigned, authorize the Hamilton County Sheriff's Office to release information regarding any Traffic or Criminal convictions that I have on file. If it is necessary to verify this Authorization, I can be contacted at telephone number _____. This Authorization is void if not exercised by the person or organization named below within (1) year from the date signed. I hereby agree to indemnify the County of Hamilton and the Hamilton County Sheriff and his representatives for any liability arising out of the improper use of the information provided.

Signature: _____ Date: _____

FOR OFFICIAL OFFICE USE ONLY

Certification of Purpose

I, the undersigned, certify that the information applied for will be used only for the purpose for which it is requested and agree that this information will immediately be destroyed after use or if retained not released outside my agency.

Information Requested By: _____ *Date:* _____

Company Name/Agency: _____

Contact Person: _____ Phone Number: _____

Address: _____

For Sheriff Office Use Only

Operator: _____ Date: _____

Record: _____ No Record: _____

To the Petitioner (s): The Hamilton County Juvenile Court will request the Hamilton County Department of Jobs and Family Services, to provide case activity information concerning you, the child or children as well as any other person living in your household. The following information is required and necessary to process your Custody / Visitation petition.

Include any maiden names or alias names used by any household members.

Court Date _____ Magistrate _____ Case Number _____

_____, _____, _____,
Minor Child(ren) Names

_____, _____, _____,
Minor Child(ren) Names

Petitioner #1 Name: _____ DOB: _____
Address _____ City _____
State _____ Zip _____ Phone Number _____

Petitioner #2 Name _____ DOB: _____
Address _____ City _____
State _____ Zip _____ Phone Number _____

Parent (1) Name _____ DOB _____
Maiden/Alias Names _____

Parent (2) Name _____ DOB _____
Alias Names _____

List child(ren) currently in your home including the child(ren) you are requesting custody/visitation of.

Child's Name _____	DOB _____	Relationship _____
Child's Name _____	DOB _____	Relationship _____
Child's Name _____	DOB _____	Relationship _____
Child's Name _____	DOB _____	Relationship _____

Adults Currently Living in Your Household (include maiden name or alias name if applicable):

Name _____	DOB _____
Name _____	DOB _____
Name _____	DOB _____
Name _____	DOB _____

.....
(For Official Use Only by HCDJFS)

No Record for any of the indicated parties has been identified.
 A case is currently open on: Petitioner (s) Child Other _____

The case is assigned to: _____ Phone Number: (____) _____
 The supervisor is: _____ Phone Number: (____) _____

A prior case is identified on: Petitioner (s) Child Other _____

OPENED	CLOSED	PETITIONER/CHILD	DISPOSITION	ON-GOING SERVICES

Custody Investigation Recommended. Comments: _____

Hamilton County Juvenile Court, Ohio

800 Broadway
Cincinnati, Ohio 45202
513-946-9200

Case Number _____

AUTHORITY TO RELEASE INFORMATION

I, the undersigned, hereby authorize the Hamilton County Juvenile Court to obtain any and all record information or files pertaining to my / our arrest and or conviction on any charge.

I, the undersigned, further authorize the Hamilton County Juvenile Court to obtain any and all record information or files pertaining to child abuse, abandonment or neglect investigations, including records of services provided by the Hamilton County Department of Jobs and Family Services (formerly known as Hamilton County Department of Human Services).

I further authorize and request the custodian of any records and information described above to release such records and information at the request of the Hamilton County Juvenile Court or its authorized representative or designee upon presentation of this release or a photocopy thereof.

This release is executed with the full knowledge and understanding that the information is for the official use of the Hamilton County Juvenile Court in the determination of a Custody and/or Visitation petition as well as other associated Court matters.

Should there be any question regarding the validity of this release, please contact me / us as directed below.

Please Print Clearly

Last Name: _____ First Name: _____ MI: _____

Maiden Name _____ Alias Name _____

Date of Birth: ____ / ____ / ____ Social Security Number: _____

Address: _____

City _____ State _____ Zip _____

Home Phone: (____) _____ Daytime Phone: (____) _____

Signature

Date: _____

**HAMILTON COUNTY COURT OF COMMON PLEAS
JUVENILE DIVISION**

In Re: _____

(Children's Name)

Case No. F _____
Magistrate _____

PROPOSED SHARED PARENTING PLAN

This Proposed Shared Parenting Plan, by and between _____ (hereinafter referred to as "Parent 1") and _____ (hereinafter referred to as "Parent 2") is submitted by Parent 1/Parent 2 (circle one). Both parents hereby request the Court, pursuant to Ohio Revised Code section 3109.04 (D)(1)(a)(i, ii, or iii) to grant the parents the shared parenting of the following child(ren):

Name: _____

D.O.B.: _____

Name: _____

D.O.B.: _____

Name: _____

D.O.B.: _____

Each parent is a caring and appropriate parent with the ability to provide guidance, concern, and a proper home environment for the minor child(ren).

Neither parent has been convicted of or pleaded guilty to a violation of Ohio Revised Code section 2919.25 involving a family member, any other offense which resulted in physical harm to a family member, has been determined to be the perpetrator of an abusive act that is the basis of an adjudication that a child is an abused child, or has acted or contributed in any manner resulting in a child being a neglected child.

This Plan allocates the parental rights and responsibilities for care of the minor child(ren) to both parents, and the care of the minor child(ren) shall be their joint responsibility as set forth in this Plan. Parent 1 and Parent 2 will be required to share all aspects of the physical and legal care of the minor child(ren) in accordance with this Plan. Parents will cooperate with each other in establishing mutually acceptable guidelines and standards for the development, education, and health of the minor child(ren). The parties shall discuss and resolve all major issues jointly. Both parents recognize that regardless of place of residence, the best interest and welfare of the minor child(ren) can be fully served by their mutual cooperation as equal partners in parenting. Neither parent will do anything that may estrange the child(ren) from the other parent, or that may hamper the child(ren)'s natural development of affection for the other parent.

1. PHYSICAL LIVING ARRANGEMENTS

1.1 Parent 1 and Parent 2 shall be the residential parents without regard to where the child(ren) is/are physically located.

1.2 Both Parents shall be designated the residential parent for school purposes.

1.3 Parent 2 shall have the following parenting time (write specific days/times that child/children will be with Parent 2): _____

Parent 1 shall have the following parenting time (write specific days/times that child/children will be with Parent 1): _____

MON	TUES	WED	THURS	FRI	SAT	SUN
Parent	Parent	Parent	Parent	Parent	Parent	Parent
Parent	Parent	Parent	Parent	Parent	Parent	Parent

1.4 Holidays with each parent shall be shared by agreement of the parents. The parents agree to split the holidays equally, and discuss them as they arise. In the event they are unable to agree the parents shall follow the Juvenile Court Standard Holiday Schedule. The Juvenile Court Standard Holiday Schedule is detailed below:

HOLIDAY	EVEN YEAR	ODD YEAR	SCHEDULE
New Year's Day*	Parent 2	Parent 1	12/31 7PM to 1/1 7PM
Martin Luther King Day	Parent 1	Parent 2	Sun 7P to Mon 7P
President's Day	Parent 2	Parent 1	Sun 7P to Mon 7P
Easter	Parent 1	Parent 2	Sat 7P to Sun 7P
Memorial Day	Parent 2	Parent 1	Sun 7P to Mon 7P
Juneteenth	Parent 1	Parent 2	6/18 7P to 6/19 7P
Fourth of July	Parent 2	Parent 1	7/3 7P to 7/4 7P
Labor Day	Parent 1	Parent 2	Sun 7P to Mon 7P
Halloween**	Parent 2	Parent 1	10/31 4P-8:30P

Thanksgiving	Parent 1	Parent 2	Wed 5P to Fri 8P
Christmas Eve	Parent 2	Parent 1	12/3 12P to 12/24 8P
Christmas Day	Parent 1	Parent 2	12/23 8P to 12/25 8P
Kwanzaa	Parent 2	Parent 1	1 st night only; 4-8P
Rosh Hashanah Eve	Parent 1	Parent 2	Day of; 4-8P
Rosh Hashanah Day	Parent 2	Parent 1	Day of; 9A-8P
Yom Kippur Eve	Parent 1	Parent 2	Day of; 4-8P
Yom Kippur Day	Parent 2	Parent 1	Day of; 9A-8P
Passover	Parent 1	Parent 2	1 st night only; 4-8P
Hanukkah	Parent 2	Parent 1	1 st day 12P to 2 nd day 12P
Hanukkah	Parent 1	Parent 2	2 nd day 12P to 3 rd day 12P
Eid al-Fitr	Parent 2	Parent 1	Night prior 5P to day of 7P
Eid al-Adha	Parent 1	Parent 2	Night prior 5P to day of 7P
Parent 1's Day***	Parent 1	Parent 1	Day of; 10A-8P
Parent 2's Day***	Parent 2	Parent 2	Day of; 10A-8P
Child's Birthday	Parent 1	Parent 2	10A (or right after school)-8P

*The year in which New Year's Day falls determines whether the holiday is in an even or odd numbered year.

**If Halloween occurs on different nights in each parent's neighborhood, the child may participate in both celebrations.

***If Parent 1 and Parent 2 are same sex, Parent 1 will have parenting time from 10A to 8P on Parent 1's Day/Parent 2's Day (whichever applies) in odd numbered years, and Parent 2 will have parenting time from 10A to 8P in even numbered years.

1.5 Parents may celebrate additional days of special meaning in which the child(ren) should be permitted to participate. These days of special meaning include, but are not limited to, a parent's wedding, extended family birthday celebrations, anniversaries, funerals, religious holidays, and cultural holidays. Parents should discuss these special days as they arise, and cooperate to ensure the child(ren) are included in days of special meaning with either parent.

1.6 Each parent shall exercise reasonable telephone communication in a manner designed to minimize interference and interruption to the other parent's time with the minor child(ren). Reasonable telephone communication is defined as once per day. Neither parent will contact the minor child(ren) during the school day or after the child(ren)'s bedtime, unless there is an emergency.

1.7 Each parent shall have up to three (3) weeks of extended parenting time (vacation) with the child(ren). Up to two (2) weeks of extended time may be used consecutively. Extended time may not be tacked on to the parent's regular parenting schedule, and shall not be used in any malicious manner to eliminate or undermine the other parent's parenting time. Neither parent

may remove the child(ren) from school to exercise extended parenting time, unless otherwise agreed by both parents.

The vacationing parent must notify the other parent via email or text message at least thirty (30) days in advance of the first day of their proposed vacation time. A parent must only give NOTICE of extended parenting time; a parent does not REQUEST or ASK PERMISSION for use of extended parenting time. If both parents wish to exercise the same date(s) for extended parenting time, the parent who first properly notified the other, via email or text message, is granted the extended parenting time.

If either parent intends to leave Cincinnati's Tristate Area during their extended time, the parent shall provide the other parent with the following information regarding travel plans at least one week prior to departure: destination, accommodations/where the child(ren) will be staying, method of travel (including flight, train, bus, information), and contact information where the child(ren) can be reached.

All expenses incurred on vacation (except emergency medical expenses of the child(ren)) are the responsibility of the vacationing parent.

1.8 Order of precedence for conflicts in parenting time:

1. Holiday parenting time
2. Extended parenting time
3. Regular parenting time

1.9 Either parent shall have the minor child(ren) at any other time as agreed upon in advance between the parents. The parents shall modify the schedule to meet the needs of the child(ren). In the event they disagree as to modification, and either parent files a motion with the Court, the parents shall utilize mediation or counseling before a trial date will be set with the Court.

1.10 Each parent will provide a bedroom(s) for the child(ren) separate from the parent's room.

2. RELOCATION

2.1 Neither parent may remove the child(ren) from Hamilton County or its contiguous counties (i.e. Butler, Warren, Clermont, Kenton, Campbell, Boone, or Dearborn counties) and establish residence for them in another county without first obtaining a court order or an agreed entry permitting such removal.

2.2 If either parent desires to relocate, the relocating parent must notify the Court of their intent to relocate and provide the Court with a new residence address promptly. Said notice shall be filed with Juvenile Court Clerk, who will forward a copy to the Clerk of Courts and the other

parent, except as provided in Ohio Revised Code section 3109.051(G)(2)(3) and (4). Upon receipt of the Notice, the Court, on its own motion or the motion of the non-relocating parent, may schedule a hearing with notice to both parents to determine whether it is in the best interest of the minor child(ren) to revise the Shared Parenting Plan.

2.3 Each party shall keep the other notified of any change in contact information. Current information for each party is as follows:

Parent 1 Address: _____

Parent 1 Email: _____

Parent 1 Phone: _____

Parent 2 Address: _____

Parent 2 Email: _____

Parent 2 Phone: _____

3. CHILD SUPPORT, TAX EXEMPTIONS, HEALTH INSURANCE

3.1 Pursuant to Hamilton County Juvenile Court Local Rules, all matters of child support, tax exemptions, and health insurance shall be addressed under a separate Juvenile Court Paternity and Child Support case number, unless legally able to be waived.

Please check one:

- Yes, there is a current child support case for this child(ren) under case number: P and (check one):
 - The support order does not need addressed based on this agreement.
 - The support order needs addressed based on this agreement.
- There is not a current child support case for this child(ren). The parties agree they will file for child support in Hamilton County Juvenile Court.
- There is not a current child support case for this child(ren). The parties agree they do not intend to file a child support case at this time.

3.2 The parents shall jointly select a primary physician and dentist and shall make joint decisions in collaboration with them. Either parent may obtain at his/her own expense a second opinion. Both parents shall have equal access to all information and records concerning the minor child(ren)'s health. Whichever parent has the child(ren) shall make the primary decision regarding emergency medical needs. Each parent shall notify the other immediately in the event of a medical emergency involving the minor child(ren).

4. ACCESS TO RECORDS

Pursuant to O.R.C. 3109.051(H) and 3319.321(B)(5)(a), the parents are notified as follows:

Except as specifically modified or otherwise limited by Court order or by law, both parents are entitled to equal access to any record that is related to the child(ren), including school and medical records. Any keeper of a record, public or private, who knowingly fails to comply with this order may be found in contempt of court.

Daycare Center Access Notice

Pursuant to O.R.C. 3109.051(I), the parents are notified as follows: Except as specifically modified or otherwise limited by Court order or by law, both parents are entitled to equal access to any day care center that is or will be attended by the child(ren).

School Activities Notice

Pursuant to O.R.C. 3109.051(J), the parents are notified as follows: Except as specifically modified or otherwise limited by Court order or by law, both parents are entitled to equal access to any student activity that is related to the child(ren). Any school official or employee who knowingly fails to comply with this order is in contempt of court.

5. SCHOOL

- 5.1 The parents shall consult as to the appropriate school placement for the minor child(ren). It is the parents' intent that the minor child(ren) attend **public/private/parochial** schools (circle one).
- 5.2 Both parents recognize that the child(ren) legally may attend either parent's school system. Currently, _____'s residence is used for school registration purposes, and the child currently attends _____ (school district), although parents may change school district by agreement in writing.

6. TRANSPORTATION

- 6.1 Unless otherwise agreed by the parties, each parent shall provide transportation at the beginning of their respective parenting times.
- 6.2 The parent who has the child(ren) in his/her care will be responsible for transportation to school, medical appointments, and scheduled activities.

7. ACTIVITIES AND COMMUNICATION

- 7.1 The parents shall communicate to promote the best interests of their child(ren). Both parents shall use their best efforts to enhance the respect, love, and affection of the child(ren) toward the other parent. Neither parent shall involve the child(ren) in disputes, or purposely schedule or encourage future events or activities which conflict with the other parent's parenting time.

The child(ren) shall not be utilized to deliver messages that could create stress upon them in any way or put them in the middle of a matter between the parents, except in the event of an emergency. In order to ensure co-parenting on a successful basis, neither parent shall make derogatory comments about the other in the presence of the child(ren), nor shall either parent allow family members or friends to undermine the loving relationship between parent and child(ren).

- 7.2 Both parents acknowledge their responsibility to discuss activities important to the child(ren) in advance, including times, dates and transportation needs, so that the child(ren) are not deprived of activities and maintaining friendships.
- 7.3 Both parents shall discuss and agree upon extracurricular activities the child(ren) may be interested in prior to registration. Agreement for the child participating in any extracurricular activity shall not be unreasonably withheld. The parties further agree that school fees, field trips, school supplies, out-of-pocket medical expenses, and agreed upon extracurricular activities (including uniforms and any necessary gear) shall be shared equally (50/50). If the parties do not agree on an extracurricular activity for the child, the party enrolling the child in such activity shall pay the total expense. The parties agree to notify the reimbursing parent within thirty (30) days of the expense, and the reimbursing parent shall reimburse or pay their portion directly to the provider within thirty (30) days of receiving notice of the expense.

8. DISCIPLINE

- 8.1 Parents shall consult with each other regarding consistent and appropriate forms of discipline. The parent with whom the child(ren) are in residence at that time shall make the day-to-day decisions regarding discipline and shall advise the other parent immediately of his or her serious concerns about the minor child(ren)'s behavior. The parents shall strive to maintain consistent methods of discipline in the child(ren)'s best interest. Neither parent shall impose any form of discipline that interferes with the other parent's parenting time, without that parent's consent.

9. MEDIATION

- 9.1 In an effort to implement the provisions of this Shared Parenting Plan, the parents shall, in the event of any major disagreement between them relating to the minor child(ren) and prior to any court hearing, attend co-parenting counseling, mediation and/or non-binding arbitration with qualified individuals knowledgeable about the subject matter on which they disagree in an effort to resolve all disagreements that they themselves are unable to resolve. Parties choosing co-parenting counseling or mediation shall attend at least three (3) sessions of either process unless the process is deemed unproductive and terminated prior to the completion of three sessions by the counselor or mediator. The parties shall equally share the cost of any process chosen, unless they agree otherwise, or unless the Court orders costs allocated on some other basis. The parties may file the appropriate motions prior to the completion of the process chosen. However, no trial shall be held, except by order of the Court, until the process is completed.

10. MISCELLANEOUS

10.1 Findings of Fact and Conclusions of Law pursuant to Ohio Revised Code (O.R.C.) section 3109.04, 3109.051 and 3109.052 are hereby waived, are not required, or have been addressed elsewhere by the Court.

10.2 Any keeper of any record who knowingly fails to comply with this plan, or a division (H) of section 3109.051 of the Ohio Revised Code, and any school official or employee who knowingly fails to comply with this order or division (J) of section 3109.051 of the Ohio Revised Code is in contempt of Court.

10.3 Non-compliance by a parent/party with this plan may result in a finding of contempt resulting in thirty (30) days to ninety (90) days incarceration, a \$250.00 to \$1,000.0 fine, and an award of the moving party’s attorney fees and costs.

10.4 By signing this Plan, the parents knowingly and voluntarily waive any requirement that the Court issue separate findings of fact/conclusions of law pursuant to Ohio Revised Code 3109.04, 3109.051 and 3109.052.

11. CONTINUING JURISDICTION

The Hamilton County Juvenile Court, Ohio, shall retain jurisdiction to enforce and/or modify any and all provisions of this Shared Parenting Plan in the best interest of the minor child(ren) as provided by law.

12. ENTIRE PLAN

This Shared Parenting Plan contains the entire Shared Parenting Plan and orders of this Court, and there are no representations, warranties, covenants, or undertakings other than what is contained in this agreement.

Print Name: Parent 1

Print Name: Parent 2

Signature: Parent 1 Date

Signature: Parent 2 Date

Magistrate

Judge

Dear Petitioner,

You are receiving this notice because you have asked the Hamilton County Juvenile Court to decide issues of custody or visitation for a child. All parties to custody and visitation cases in Hamilton County Juvenile Court are required to complete the Positive Parenting Program, or **Triple P**.

There are no costs and you can use the program online from your home. It's an individualized program of six to eight sections called "modules" to help support parents in their journey to raising happy and resilient children. Each module will take less than one hour to complete.

Once complete, you will be issued a certificate that you must present, either in print or from your phone, to the Magistrate or Judge assigned to your case. Please come to that first hearing prepared to discuss what you learned. Failure to provide proof of completion will impact your case. . Your certificate of completion is valid for one year and you do not have to retake the Triple P course if a new custody complaint is filed during that year. You still must show your certificate of completion at the first hearing.

If you are unable to complete the course prior to your first court date, you are still required to attend your scheduled hearing. At the hearing, you may ask for more time from the Magistrate or Judge in order to complete the course.

Access Triple P via: Link: <https://tinyurl.com/JuvCourtPPP>.

Scan the QR Code:



Visit HCJC Website: <https://juvenile-court.org/>



TRIPLE P: POSITIVE PARENTING PROGRAM FREQUENTLY ASKED QUESTIONS

What is Triple P Online?

Triple P Online offers tools and strategies to parents to build good relationships with their child/teenager, set boundaries and rules, and follow up with consequences that are not harmful. Triple P is one of the few parenting programs that is evidence-based and proven to work.

Am I required to complete the Triple P course?

Yes.

*For a dependency action where the child is under protective supervision, or in the legal custody of Job and Family Services, this requirement does not apply to the parent, legal custodian, guardian, or GAL.

How much time does Triple P take to complete?

There are six sections for parents/guardians of children 0-12; there are eight sections for parents/guardians of teens. Each section takes less than one hour to complete, and includes a mix of videos, worksheets, tips, and activities. You do not need to do all sections at one time. You can move through the sections at your own pace. You will receive a certificate when you complete the course.

What do I do with my certificate of completion?

Custody case: You must provide your certificate of completion to the Court at your first court hearing. Failure to complete this course may negatively impact the outcome of your case. Your certificate is valid for one year, and you do not have to retake the course if there is an additional custody filing within that one year window. You still must show your certificate of completion at the first hearing after any new filing.

Probation: Provide your certificate of completion to your child's Probation Officer before your child's Probation term ends.

What is the cost to complete Triple P?

It's free. The State of Ohio pays for the program.

How do I access Triple P?

Use the link or QR code below. You can access it from your home computer, cell phone, library, or anywhere with internet access. Remember there are two courses – for parents/guardians of children 0-12 and parents/guardians of teens – so be sure to complete the correct course.

Link: <https://tinyurl.com/JuvCourtPPP>

