

Notice of Appeal

1. Must be filed within thirty (30) days of the judge's decision date
2. Requires a filing fee of \$38.00 or motion to waive filing fee or poverty affidavit.
3. Documents required include Notice of Appeal, and Service Request. Other documents such as a copy of the entry, or civil docket statement can be included.
4. Basic copies needed by the Court include the original and four (4) copies.

JUVENILE COURT HAMILTON COUNTY, OHIO

IN RE:

:
:
:
:
:

CASE NUMBER: _____

NOTICE OF APPEAL

Please be on notice that the within motion will be heard on the ____ day of _____ 20____,
by Judge / Magistrate _____ at the Hamilton County Juvenile Court located at
800 Broadway in Cincinnati, Ohio 45202-1332. Floor # _____.

Signature _____
Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____

Certificate of Service

I, _____, certify that I served a copy of the foregoing on the Plaintiff by
_____ at _____.

Date

Signature

HAMILTON COUNTY JUVENILE COURT
SERVICE REQUEST

WRITTEN REQUEST FOR SERVICE (Civil)
 PRAECIPE (Delinquent/Criminal)

IN RE: _____ CASE NUMBER: _____

Case Type: _____ Reason for Hearing: _____

Charges: _____

A hearing is scheduled on the _____ day of _____, 20____, at _____ : _____ AM / PM.

Judge / Magistrate: _____ Case Manager: _____

Type of Form: (Summons) (Subpoena) or (Notice) *(List one of these selections for each address listed below.)*
(Parties) (Witnesses) (Attorney/Parties)

Type of Service: (Regular Mail) (Certified Mail) (Personal Service)
(Usual Service)
(Residential Service) or (Publication) *(List one of these selections for each address listed below.)*

<u>Type of Form</u>	<u>Type of Service</u>	<u>Name and Complete Address and Zip Code</u>
1. _____	_____	_____ _____ _____ _____
2. _____	_____	_____ _____ _____ _____
3. _____	_____	_____ _____ _____ _____

If I have requested certified mail service, and the service is returned by the U.S. Post Office as Refused or Unclaimed, I request ordinary mail service in accordance with Civ.R. 4.6(C), (D), and (E).

Requested by: _____ Phone: (____) _____

Address: _____